



J. DAVENPORT, CHAIRMAN  
R. HAWES, VICE CHAIR  
L. CONRAD, SECY.-TREAS.  
J. SMITH, ASST. SECY.-TREAS.  
L. KELLY, JR., COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO

**AGENDA\*\*\***  
**REGULAR MEETING OF THE**  
**UTILITIES COMMISSION,**  
**CITY OF NEW SMYRNA BEACH, FLORIDA**  
**TO BE HELD MONDAY, FEBRUARY 28, 2022,**  
**AT 3:00 P.M.\*\* 200 CANAL STREET, DEBERRY**  
**ROOM, 3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL**

(COVID PROTOCOLS – MTG. APPTS., MASKS OPTIONAL)

**Pledge / Invocation / and Safety Message by Efren Chavez / Ellen Fisher – Modernization Video\***  
**(\*Enabling Enhanced System Security and Safety in Utility Services)**

**ROLL CALL**

**1. Agenda Changes, Additions and Deletions**

**2. Public Participation**

**\*3. Approval of Consent Items**

- a. ✓ Minutes of Regular U.C. Meeting Held 11-22-21 (*Annotated Version*) (*U.C. and State Requirements*)
- b. ✓ Tasks Approval – Reclaimed Water Pumping Station Assessment and WRF Pumping Systems Evaluation (Kimley-Horn) – J. Couillard (*U.C. and State Requirements*)
- c. ✓ Ratification of Award – ITB No. 01-22 Glencoe WTP Chemical Systems Improvements (Odyssey Manufacturing Company) and an Increase in Overall Project Budget – J. Couillard (*U.C. and State Requirements*)
- d. ✓ Agreement Approval – Pole Attachment Licensing Agreement Between UCNSB and Wire 3 LLC – J. Couillard (*U.C. and State Requirements*)
- e. ✓ Project Approval – Lift Station No. 2 Permanent Generator Project (Tetra Tech) – J. Couillard (*U.C. and State Requirements*)
- f. ✓ Project Approval – Outage Management System (OMS) Project (Milsoft Utility Solutions – Single Source) – J. McMurray (*U.C. and State Requirements*)
- g. ✓ UCNSB Brand Refresh – E. Chavez (*U.C. and State Requirements*)
- h. ✓ Contract Approval – Alpine Communication Corp. – Distribution Eng. and Pole Attachment Permit Processing (based on JEA Agrmt. as Amended, Solicitation #100-16)

**4. General Manager's Report – J. Bunch**

- a. Financial Status – January 2022 – E. Chavez
- b. Presentations – UCNSB's Transmission Loop Project and Western Utility Complex Update – J. Couillard
- c. Discussion – Organizational Staffing & Structure – J. Bunch

**5. Commission Counsel's Report – General Counsel**



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6. Old Business

7. New Business

8. Possible Other Business - Time for Commissioners

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda  
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

\* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.

\*\* After Special U.C. Meeting at 2:30 p.m. on this date.

\*\*\* Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.

\*\*\* In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending this notice as soon as possible but no later than two days prior to the proceeding at the address given on the notice.