



J. DAVENPORT, CHAIRMAN
R. HAWES, VICE CHAIR
L. CONRAD, SECY.-TREAS.
J. SMITH, ASST. SECY.-TREAS.
L. KELLY, JR., COMMISSIONER
T. CLOUD, GENERAL COUNSEL
J. BUNCH, GENERAL MANAGER/CEO

AGENDA*
REGULAR MEETING OF THE
UTILITIES COMMISSION,
CITY OF NEW SMYRNA BEACH, FLORIDA
TO BE HELD MONDAY, JANUARY 24, 2022,
AT 3:00 P.M. 200 CANAL STREET, DEBERRY
ROOM, 3RD FLOOR, NEW SMYRNA BEACH, FL

(COVID PROTOCOLS – MTG. APPTS., MASKS OPTIONAL)

RESULTS OF UC MEETING

Pledge / Invocation / and Safety Message by Mike Schings – S&R Human Error Prevention Kit (SUBSTATION/RELAY SUPERVISOR EXPLAINED AND PRESENTED HIS “HUMAN ERROR PREVENTION KIT” FOR USE BY U.C. EMPLOYEES WORKING ON ELECTRICAL PANELS AND IN SUBSTATIONS. DUE TO THE VARIOUS CHALLENGES IN THIS AREA, THE KIT ASSISTS IN PREVENTION OF HUMAN ERRORS AND IMPROVES SAFETY OF EMPLOYEES, AS WELL AS PREVENTION OF SYSTEM DAMAGES AND CUSTOMER IMPACTS. UTILIZES BARRIERS, FLAGGING, TAGGING AND TOOLS WITHIN DESIGNATED WORK ZONE. ALL ITEMS IN HIGH VISIBILITY COLORS AND ARE PLACED PRIOR TO COMMENCEMENT OF ELECTRICAL WORK OR REPAIR. TRAINING AND UTILIZATION OF THIS KIT IS ONGOING)

ROLL CALL

1. Agenda Changes, Additions and Deletions (GM-CEO INDICATED ONE ADDITION, WILL BE UNDER ITEM 4. GM REPORT)

2. Public Participation

***3. Approval of Consent Items (APPROVED)**

(COMMS. HAWES PULLED ITEM 3-f., AFTER DISCUSSION, APPROVED AS SUBMITTED)

- a. ✓ Minutes of Regular U.C. Meeting Held 11-22-21 (*Annotated Version*) (*U.C. and State Requirements*)
- b. ✓ Minutes of Regular U.C. Meeting Held 12-16-21 (*Annotated Version*) (*U.C. and State Requirements*)
- c. ✓ Granted and Accepted Third Party Utility Easements (Three) – J. Couillard (*U.C. and State Requirements*)
- d. ✓ Developer’s Agreement – All Aboard Storage, Glencoe Depot (250 South Glencoe, LLC) – J. Couillard (*U.C. and State Requirements*)
- e. ✓ Agreement Approval – Surplus Real Property Sale / 1000 Block South Myrtle Avenue, NSB, FL 32168 – Tax Parcel I.D. 7449-08-01-0400 (Casey Jon Stappenbeck) – E. Chavez (*U.C. and State Requirements*)
- f. ✓ Supplemental Funding – FY2022 Assignment of Work to Pike Electric, LLC for Condition Based Pole Replacements – V. Steele (*U.C. and State Requirements*)

4. General Manager’s Report – J. Bunch

a. Financial Status - December 2021 – E. Chavez **(DIRECTOR, FINANCE/CFO PRESENTED AND DISCUSSED A PRESENTATION PREPARED FOR THE DECEMBER 2021 FINANCIAL PERFORMANCE, FY22 CAPITAL FORECAST-1ST QUARTER, AND QUARTERLY ENTERPRISE METRICS. INDICATED 12-2021 FYTD WAS A \$1.3 MILLION CHANGE IN NET ASSETS. FYTD CAPITAL EXPENDITURE \$5.2 MILLION - \$2.2M IN MAJOR PROJECTS AND \$3M IN ANNUAL PROJECTS. POINTED OUT \$1.3M LOSS 12-2020 YTD COMPARED TO CURRENT \$618K OPERATING INCOME FOR 12-2021. CONTRIBUTABLE TO CHANGE IN RATES AS WELL AS CONSUMPTION. NEGATIVE FUEL ADJUSTMENT IS BRINGING DOWN OVERALL FUEL RECOVERY – CONTINUING TO MONITOR AND WILL ADJUST WHEN NEEDED.**



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RESULTS OF UC MEETING (CONT.)

4. General Manager's Report – J. Bunch (CONT.)

Financial Status - December 2021 – E. Chavez (CONT.)

NOTED FYTD CHANGE IN NET ASSETS WAS \$2.3M MORE THAN 12-2020. APPROX. \$232K IN CAPITAL CONTRIBUTIONS INCLUDED AND WAS COMPRISED PRIMARILY OF CASH. ALSO PROVIDED FY2022 QUARTERLY CAPITAL FORECAST – CURRENTLY EQUAL TO BUDGET OF \$30M. MAJOR PROJECTS \$20.2M AND ANNUAL \$9.8M. DISCUSSED VARIOUS FY2022 MAJOR PROJECTS. MENTIONED ONGOING SUPPLY CHAIN CHALLENGES AND HOW THEY'RE BEING MET. ALSO EXPLAINED THE TIMING FOR PROJECT APPROVALS BY THE COMMISSION)

- b. Quarterly Submission of Balanced Scorecard and Enterprise Metrics – for December 2021 – E. Chavez (METRICS INCLUDED IN FINANCIAL PRESENTATION. PROVIDED

VARIOUS DETAILS FOR ENTERPRISE METRICS, 1ST QUARTER OF FY2022. GM-CEO MENTIONED ONE NEW EV VEHICLE WAS TOTALED, 100% FAULT OF OTHER DRIVER. DUE TO SAFETY FEATURES ON VEHICLE, EMPLOYEE WAS PROTECTED FROM SEVERE INJURIES. ELECTRIC RELIABILITY METRICS WERE DETAILED. STILL EXPERIENCING SOME EQUIPMENT OUTAGES BUT RESTORATION AND FREQUENCY-SAIDI WAS REDUCED BY 19% FOR THE 3-YR. AVG. RESTORATION-CAIDI WAS REDUCED BY 33% AND FREQUENCY-SAIFI REDUCED BY 9%. MORE ELECTRIC SERVICE IMPROVEMENTS ARE EXPECTED FROM CONTINUING SYSTEM RELIABILITY IMPROVEMENTS AND ONGOING INITIATIVES.

- c. Presentation – UCNSB's Water Sustainability 2022 Update – J. Couillard and S. Heil

(DIRECTOR, ENGINEERING AND INTERIM DIRECTOR WATER RESOURCES PROVIDED AN INFORMATIONAL PRESENTATION WHICH INCLUDED UC'S SYSTEM 10-YR AVG. GROWTH (FY2012-2021), DETAILS RE: UC'S RAW WATER SOURCE, AND CUP PERMIT WELL PUMPING ALLOWANCES (20 YR.-2020-2040). ALSO PROVIDED INFO. ON AQUIFER SALTWATER INTRUSION AND AQUIFER RECHARGE. PROVIDED RAW WATER SUPPLY PROJECTIONS AND INFO. RE: UC'S WELLFIELD EVALUATION AND REHABILITATION PROGRAM. ALSO RE: UC'S POTABLE WATER SYSTEM AND GLENCOE WTP UPGRADES. CONCLUDED WITH THE U.C.'S ALTERNATIVE WATER SUPPLY PLANS AND A SUMMARY) (PELLET SOFTENING PILOT PROJECT AND ASSOCIATED COST SAVING BENEFITS DISCUSSED, INCLUDING DEFERMENT OF R/O PLANT AND BRACKISH WELL INVESTMENT BY >15 YRS. FUTURE LONG-TERM WATER SUPPLY PLANNING TO SUPPORT CUSTOMER GROWTH AND EXPECTED SYSTEM REQUIREMENTS ALSO BRIEFLY DISCUSSED. THIS PRESENTATION WILL ALSO BE PROVIDED TO THE CITY DURING THE RESCHEDULED JOINT CITY/UC WORKSHOP – ON 2-24-22)

ADD-ON ITEM 4-d. SMALL-SCALE EV CHARGING STATION PILOT PROGRAM – J. BUNCH (GM-CEO'S REQUESTED ITEM WAS INFORMATIONAL. DISCUSSED THE PLANNING OF A SMALL-SCALE EV CHARGING STATION PILOT PROGRAM. THE DIRECTOR, STRATEGIC PROGRAMS WILL BE OVERSEEING A STUDY ON ELECTRIC VEHICLES AND ELECTRIFICATION. A PILOT SITE EV CHARGING INSTALLATION WAS REQUESTED AND DISCUSSED WITH THE CEO AT ADVENT HOSPITAL. THEIR SITE WILL BE USED IN THIS PILOT. UC WILL OBTAIN FEEDBACK, INPUT AND RESULTS. THE PURCHASE OF THIS EV INSTALLATION, AND PERHAPS ONE OR TWO SPARE CHARGERS, ARE WITHIN GM-CEO'S AUTHORITY LEVEL. A CHARGING RATE / TARIFF RECOMMENDATION WILL BE BROUGHT BACK TO THE COMMISSION FOR APPROVAL AT A FUTURE MEETING. DIRECTOR, STRATEGIC PROGRAMS HAS ALSO DISCUSSED POTENTIAL EV CHARGING SITES WITH CITY STAFF – THOSE WILL BECOME PART OF THE STUDY)



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RESULTS OF UC MEETING

5. **Commission Counsel's Report – General Counsel** (G.C. CLOUD CONFIRMED SCHEDULING WITH U.C. COMMS. OF A SPECIAL MEETING ON 2-28-22 AT 2:00 PM, PRIOR TO NEXT REGULAR U.C. MEETING TO DISCUSS THE REVIEW OF GM/CEO PERFORMANCE AND SALARY. CHAIRMAN DIRECTED THE RECORDING SECRETARY TO SCHEDULE AND NOTICE THE SPECIAL MEETING ACCORDINGLY) (G.C. CLOUD INFORMED THE COMMISSION OF A PLANNED, NO-COST AGREEMENT STAFF WILL BE UTILIZING FOR THE MAKE-READY WORK ON POLES FOR POLE ATTACHING ENTITIES. UNDER POLE ATTACHMENT AGREEMENTS, THE COSTS FOR THIS TYPE OF WORK IS TO BE PAID BY THE ATTACHERS. STAFF WILL BE UTILIZING AN EXISTING AGREEMENT BETWEEN JEA AND ALPINE COMMUNICATIONS CORPORATION) (G.C. CLOUD ALSO ALERTED THE COMMISSION REGARDING SB 620 AND HB 569 – WOULD ALLOW BUSINESSES TO SUE LOCAL GOVERNMENTS IF REVENUES AFFECTED 15% BY ANY LEGISLATION AND COULD FILE A LAWSUIT WITHOUT STANDING. AS WRITTEN, MAY ALSO AFFECT UCNSB. G.C. WILL BE FORWARDING LEAGUE OF CITIES LEGISLATIVE SUMMARY TO UC COMMS. AND GM-CEO, COMMS. CAN FOLLOW UP WITH LEGISLATIVE REPRESENTATIVES IF DESIRED. ALSO REPORTED THE OTHER PROPOSED BILL MENTIONED PREVIOUSLY, REQUIRING BUSINESS IMPACT STATEMENTS WHEN ADOPTING ORDINANCES, HAS BEEN FIXED AND IS NOW BETTER THAN INITIAL BILL PROPOSAL)

6. **Old Business**

7. **New Business**

8. **Possible Other Business - Time for Commissioners**

(COMMS. CONRAD ADDED CPA'S ARE LOBBYING HARD AS THE AFOREMENTIONED BILLS BY G.C. THAT WOULD ALLOW LAWSUITS ARE VERY, VERY BAD. ALL NEED TO STAY ON TOP OF THEM. THEY ARE TWO OF SEVERAL BILLS TRYING TO ERODE LOCAL RULE. FDOH ALSO SEEKING EVERY RESOURCE AVAILABLE ON THIS)

(COMMS. KELLY AND SMITH BOTH COMMENDED STAFF ON THEIR PRESENTATIONS)

(CHAIRMAN DAVENPORT COMMENDED GM-CEO FOR HIS QUICK RESPONSE TO A LOCAL RESTAURANT OWNER THAT HAS CONCERNS WITH GREASE MANAGEMENT FROM AN ADJACENT RESTAURANT. GM-CEO INDICATED ISSUE HAD BEEN DISCUSSED IN THE PAST. WILL BE REQUESTING STAFF TO REVISIT MAINTENANCE AND ENFORCEMENT FOR COMMERCIAL GREASE TRAPS DURING THIS YEAR. ADDED WILL NEED TO PARTNER WITH THE CITY FOR ENFORCEMENT)

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.