



J. DAVENPORT, CHAIRMAN  
R. HAWES, VICE CHAIR  
L. CONRAD, SECY.-TREAS.  
J. SMITH, ASST. SECY.-TREAS.  
L. KELLY, JR., COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO

**AGENDA\*\*\***  
**REGULAR MEETING OF THE**  
**UTILITIES COMMISSION,**  
**CITY OF NEW SMYRNA BEACH, FLORIDA**  
**TO BE HELD MONDAY, FEBRUARY 28, 2022,**  
**AT 3:00 P.M.\*\* 200 CANAL STREET, DEBERRY**  
**ROOM, 3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL**

(COVID PROTOCOLS – MTG. APPTS., MASKS OPTIONAL)

## RESULTS OF UC MEETING

**Pledge / Invocation / and Safety Message by Efren Chavez / Ellen Fisher – Modernization Video\***  
(\*Enabling Enhanced System Security and Safety in Utility Services)

(DIRECTOR, FINANCE/CFO PROVIDED A BRIEF INTRO., EXPLAINED MODERNIZATION ACTIVITIES WILL PROVIDE A SAFER ENVIRONMENT FOR U.C. AND CUSTOMERS. THEN DISPLAYED THE UC'S NEW MODERNIZATION VIDEO, PUT TOGETHER BY E. FISHER AND B. ELITE. ADDED THIS VIDEO IS POSTED UNDER THE MODERNIZATION SECTION OF UC'S WEBSITE)

### ROLL CALL

1. **Agenda Changes, Additions and Deletions** (AGENDA CHANGE - GM-CEO STATED ON SECOND HALF OF ITEM 4-b., WESTERN UTILITY COMPLEX UPDATE, IT WAS PROVIDED AT 2-24-22 JT. CITY/UC WORKSHOP (VERBAL DISCUSSION). STAFF NOT PLANNING TO PROVIDE AGAIN TODAY, BUT WILL ANSWER ANY QUESTIONS RELATED THERETO)
2. **Public Participation**
- \*3. **Approval of Consent Items** (APPROVED) (COMMS. HAWES PULLED ITEM 3-h., COMMS. SMITH 3-e., AND CHAIRMAN DAVENPORT ITEM 3-c. FOR DISCUSSION. AFTER DISCUSSION ALL THREE ITEMS APPROVED AS SUBMITTED)
  - a. ✓ Minutes of Regular U.C. Meeting Held 1-24-22 (*Annotated Version*) (U.C. and State Requirements)
  - b. ✓ Tasks Approval – Reclaimed Water Pumping Station Assessment and WRF Pumping Systems Evaluation (Kimley-Horn) – J. Couillard (U.C. and State Requirements)
  - c. ✓ Ratification of Award – ITB No. 01-22 Glencoe WTP Chemical Systems Improvements (Odyssey Manufacturing Company) and an Increase in Overall Project Budget – J. Couillard (U.C. and State Requirements)
  - d. ✓ Agreement Approval – Pole Attachment Licensing Agreement Between UCNSB and Wire 3 LLC – J. Couillard (U.C. and State Requirements)
  - e. ✓ Project Approval – Lift Station No. 2 Permanent Generator Project (Tetra Tech) – J. Couillard (U.C. and State Requirements)
  - f. ✓ Project Approval – Outage Management System (OMS) Project (Milsoft Utility Solutions – Single Source) – J. McMurray (U.C. and State Requirements)
  - g. ✓ UCNSB Brand Refresh – E. Chavez (U.C. and State Requirements)
  - h. ✓ Contract Approval – Alpine Communication Corp. – Distribution Eng. and Pole Attachment Permit Processing (based on JEA Agrmt. as Amended, Solicitation #100-16)



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**RESULTS OF UC MEETING (CONT.)**

**4. General Manager's Report – J. Bunch**

- a. Financial Status – January 2022 – E. Chavez (**DIRECTOR OF FINANCE/CFO PRESENTED JAN. 2022 FINANCIAL PERFORMANCE. JAN. 2022 FYTD CHANGE IN NET ASSETS ABOUT \$1.3 MILLION. STARTING TO SEE A FIRMER FINANCIAL FOOTING DUE TO THE NEW RATES. SOME DIFFERENT OFFSETS THIS YEAR COMPARED TO LAST – LOWER ELECTRIC CONSUMPTION – 6% DECREASE AND INCREASED PURCHASED POWER. PROVIDED CURRENT AND HISTORICAL PURCHASED POWER PRICING FOR UCNSB, A 29% INCREASE - AT \$65.35 PER MWhr. COMPARED TO \$50.45 PRIOR YEAR. JAN. '21 PRICE OF NATURAL GAS WAS \$2.71 AND JAN. '22 SPOT PRICE WAS AT \$4.38 – 61% INCREASE OVER PRIOR YEAR. COMPARABLE PERSPECTIVE ONLY, FMPA PURCHASED POWER RATE AT \$90.01. AT END OF JAN. 2022, FPPCAC OVER-RECOVERY BALANCE AT \$5.2M. WILL COME BACK TO COMMS. IN NEXT TWO MONTHS RE: NEW RECOMMENDATION FOR FPPCAC – CURRENTLY \$3.98 CREDIT. CAPITAL EXPENDITURES FOR FYTD AT \$6.9 MILLION, \$3.6M IN MAJOR PROJECTS AND \$3.3M IN ANNUAL. SLOW, STEADY CUSTOMER GROWTH – 2% ELECTRIC AND WATER, 1.4% WASTEWATER, AND 8.9% RECLAIMED. SUBSTANTIAL IMPROVEMENT IN INCOME BEFORE CAPITAL CONTRIBUTIONS COMPARISON, \$200,000 INCOME VERSUS \$2.1M LOSS LAST YEAR FYTD)**
- b. Presentations – UCNSB's Transmission Loop Project and Western Utility Complex Update – J. Couillard (**DIRECTOR OF ENGINEERING PRESENTED AND EXPLAINED THE PROPOSED TRANSMISSION LOOP PROJECT. PROVIDED BACKGROUND SYSTEM DETAILS, EXISTING SYSTEM REDUNDANCY NEED AND NUMEROUS BENEFITS OF HAVING THIS PROPOSED REDUNDANCY OR LOOP. A BEST PRACTICE IMPROVEMENT TO ACHIEVE A HIGH LEVEL OF RELIABILITY AND RESILIENCY, LESS MAJOR OUTAGES, LESS RISK AND CUSTOMER INTERRUPTIONS DURING SUBSTATION AND SYSTEM MAINTENANCE, AND LOWER ASSOCIATED COSTS. ADDITIONALLY WILL ENHANCE AND SUPPORT SYSTEM CAPABILITIES FOR FORESEEABLE FUTURE. PROJECT WAS INCLUDED IN PRIOR 2006 AND 2016 ELECTRIC MASTER PLANS. CURRENTLY INCLUDED IN EXISTING 10-YR. BUDGET FOR FY22-24 AT \$2.5M – MAY NEED RE-FORECASTING. FY22-23 - PLANNING AND DESIGN. FY24-25 - ESTIMATED CONSTRUCTION. BURNS & MCDONNELL ASSISTING TO FINALIZE ROUTING OPTIONS AND COST ESTIMATES. WILL NOTIFY EXTERNAL STAKEHOLDERS. NEXT UPDATE EXPECTED IN MAY 2022)**
- c. Discussion – Organizational Staffing & Structure – J. Bunch (**GM-CEO PROVIDED AN INFORMATIONAL PRESENTATION REGARDING PRIOR AND PLANNED REPURPOSING OF UCNSB EMPLOYEE ROLES. UC HAD A LEGACY ORG. IN PLACE FOR MANY YEARS. SINCE 2019, GM-CEO HAS BEEN REPURPOSING ROLES TO BETTER MEET UC BUSINESS NEEDS, WHILE REALIZING SIGNIFICANT BUSINESS / OPERATIONAL IMPROVEMENTS, ALL WITHOUT ADDING BUDGETED EMPLOYEES. WILL NOW BE REPURPOSING THE FORMER DIRECTOR, CENTRAL SERVICES ROLE TO CREATE A DIRECTOR, CUSTOMER OPERATIONS AND PROGRAMS. ALSO INDICATED GM-CEO CURRENTLY HAS NINE DIRECT REPORTS, WILL BE WORKING WITH COMPENSATION STUDY CONSULTANT TO ASSESS CURRENT ORG. ALIGNMENT AND DIRECT REPORT STRUCTURE TO ENSURE OPTIMAL STRUCTURE AND ALIGNMENT TO MEET THE CURRENT AND ANTICIPATED BUSINESS CONDITIONS – A NORMAL, PERIODIC ACTIVITY FOR UTILITY LEADERSHIP. GM-CEO WILL PROVIDE UPDATES ON ADDITIONAL CHANGES)**



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**RESULTS OF UC MEETING (CONT.)**

**5. Commission Counsel's Report – General Counsel**

**6. Old Business**

**7. New Business**

**8. Possible Other Business - Time for Commissioners**

(COMMS. CONRAD INDICATED THE GM-CEO PRESENTATION WAS VERY HELPFUL, OUTLINED ALL THE ACTIONS TAKEN IN LAST TWO AND HALF YEARS. COMMENDED GM-CEO AND STAFF FOR THE FORESIGHT AND PRECISE MANNER IN WHICH ALL WAS ACCOMPLISHED – EXCELLENT TEAM. ALSO COMMENDED DIRECTOR, ENGINEERING FOR NUMEROUS AND ONGOING EXCELLENT PRESENTATIONS. ULTIMATELY COMMENDED GM-CEO AND ALL DIRECTOR-LEVEL STAFF FOR THEIR PRESENTATIONS AND HARD WORK. COMMS. HAWES ADDITIONALLY COMMENDED UC STAFF FOR THEIR PARTICIPATION WITH THE CITY AND DURING THE JT. CITY/UC WORKSHOP. POINTED OUT THE UC IS ALSO IN THE “CONFIDENCE” BUSINESS, NEED EXCELLENT COMMUNICATIONS TO SUPPORT)

(VARIOUS COMMS. COMMENTED RE: JT. CITY/UC WORKSHOP HELD ON 2-24-22; MTG. WAS VERY EDUCATIONAL FOR ALL ATTENDEES. COMMS. SMITH SUGGESTED HAVING A JOINT CITY/UC WORKSHOP TWICE A YEAR)

(ALSO IN CONNECTION W/JT. WORKSHOP, COMMS. SMITH SUGGESTED UC COMMS. HAVE A FUTURE DISCUSSION REGARDING UC'S CENTRAL OFFICE BUILDING. AND AS COMMS. HARTMAN MENTIONED, DETERMINE WHAT PROGRAMS UC MAY ASSIST IN WITH CITY'S AFFORDABLE HOUSING INITIATIVE. CHAIRMAN DAVENPORT CONCURRED)

(GM-CEO COMMENDED NSB MAYOR AND CITY COMMS. FOR THEIR ONGOING SUPPORT OF UCNSB AND ADVOCATING ON BEHALF OF THE UC IN THE COMMUNITY)

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda  
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

\* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.

\*\* After Special U.C. Meeting at 2:30 p.m. on this date.