



J. DAVENPORT, CHAIRMAN  
R. HAWES, VICE CHAIR  
L. CONRAD, SECY.-TREAS.  
J. SMITH, ASST. SECY.-TREAS.  
L. KELLY, JR., COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO

**AGENDA\*\***  
**REGULAR MEETING OF THE**  
**NEW SMYRNA BEACH UTILITIES**  
**TO BE HELD MONDAY, AUGUST 22, 2022,**  
**AT 3:00\* P.M. 200 CANAL STREET, DEBERRY**  
**ROOM, 3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL**

(COVID PROTOCOLS – MTG. APPTS., MASKS OPTIONAL)

**Pledge / Invocation**

**Safety Message by Efren Chavez – Back to School Safety Awareness**

**ROLL CALL**

**1. Agenda Changes, Additions and Deletions**

**2. Public Participation**

**\*3. Approval of Consent Items**

- a. ✓ Minutes of Final Public Hearing and Regular U.C. Meeting Held 7-25-22  
(Annotated Version) (NSBU and State Requirements)
- b. ✓ Approval of Award – RSQ No. 10-22 – Continuing Professional Service Agreements  
{Selected firms – Burns & McDonnell Engineering Company Inc. (Electrical); Atwell,  
LLC (Electrical); Stantec Consulting Services Inc. (Electrical and Civil); CPH, LLC  
(Civil and General Services & Mapping); Tetra Tech (Civil); and EMT Surveying &  
Mapping, Inc. (General Services & Mapping)} – J. Couillard  
(NSBU, State, Federal Requirements)
- c. ✓ Approval – Fire Hydrants Inspection and Flow Testing agreement Between UCNSB and  
County of Volusia – J. Grusauskas (NSBU and State Requirements)
- d. ✓ Agreement Renewal – General Manager/CEO Employment Agreement – E. Chavez  
(NSBU and State Requirements)
- e. ✓ Ratification Approval – 2<sup>nd</sup> Year Extension Option for Water/Wastewater Treatment  
Chemicals (Allied Universal/Carmeuse/Odyssey Manufacturing) – J. Grusauskas  
(NSBU and State Requirements)
- f. ✓ Project Approval – WRF Biosolids Dewatering Improvements (design – CPH Consulting  
LLC) – J. Couillard (NSBU, State and Federal Requirements)

**4. General Manager's Report – J. Bunch**

- a. Financial Status – July 2022 – E. Chavez
- b. ✓ Approval – Commissioner Travel Expenses FMEA 2022 Annual Conference –  
Commissioner Conrad – E. Chavez
- c. Presentation – NSBU's FY2023 Strategic Goals – J. Bunch and J. McMurray
- d. Informational Presentation – Customer Experience Transformation – D. Wood



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**5. Commission Counsel’s Report – General Counsel**

- a. ✓ Ratification – Settlement Agreement and General Release for UCNSB v. Cory – T. Cloud

**6. Old Business**

**7. New Business**

- a. ✓ FY2023 Employee Insurance Renewals (Carriers / Coverages list on AI Summary) –  
 E. Chavez *(NSBU, State and Federal Requirements)*

**8. Possible Other Business - Time for Commissioners**

✓ A Check Mark Indicates Items Which Commission Approval Has Been Requested On This Agenda  
Please Note -- Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

- \* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.
- \*\* Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the New Smyrna Beach Utilities, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the New Smyrna Beach Utilities in accordance with the full cost to reproduce such transcriptions and copies.
- \*\* In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending this notice as soon as possible but no later than two days prior to the proceeding at the address given on the notice.