



J. DAVENPORT, CHAIRMAN  
R. HAWES, VICE CHAIR  
L. CONRAD, SECY.-TREAS.  
J. SMITH, ASST. SECY.-TREAS.  
L. KELLY, JR., COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO  
D. SIMMONS, EXEC. MGR./CLERK

AGENDA\*\*\*  
REGULAR MEETING OF THE  
NEW SMYRNA BEACH UTILITIES  
TO BE HELD MONDAY,  
APRIL 24, 2023, AT 3:00 P.M.\*  
200 CANAL STREET, DEBERRY ROOM,  
3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL

(COVID PROTOCOLS – MTG. APPTS., MASKS OPTIONAL)

## RESULTS OF REGULAR NSBU MEETING

### Pledge / Invocation

**Safety Message by Vernon Steele: “5 Safe Driving Principles” (DIRECTOR, ELECTRIC OPS., PROVIDED PRESENTATION RE: “THE SMITH 5 KEYS” – KEYS TO SAFE DRIVING)**

### ROLL CALL

**1. Agenda Changes, Additions and Deletions (GENERAL MANAGER/CEO REQUESTED A BRIEF DISCUSSION RE: 4-27-23 JT. CITY/NSBU MEETING AGENDA UNDER TIME FOR COMMS. CHAIRMAN INDICATED COULD BE ITEM 8-a.)**

**2. Public Participation**

**\*3. Approval of Consent Items (APPROVED – AFTER DISCUSSION ALL ITEMS APPROVED AS SUBMITTED) (COMMS. SMITH PULLED ITEM 3-c. FOR DISCUSSION. CONFIRMED W/DIRECTOR, ENGINEERING & I.T. A LICENSED SURVEYOR REVIEWS THE THIRD-PARTY EASEMENTS)**

- a. ✓ Minutes of Regular NSBU Meeting Held 3-27-23 (*Annotated Version*)  
(*NSBU and State Requirements*)
- b. Project Update – Lift Station No. 5 Reconstruction (Awarded to Hazen Construction, LLC – *Cont. Service Contractor - RFP #16-21*) – J. Couillard  
(*NSBU, State and Federal Requirements*)
- c. ✓ Ratification - Granted and Accepted Third Party Utility Easements (14) – J. Couillard  
(*NSBU and State Requirements*)
- d. ✓ Ratification – Manhole 72-02 Replacement and L.S. No. 73 Improvements Project – (Awarded to Driveways, Inc. - *Cont. Service Contractor - RFP #16-21*) – J. Couillard  
(*NSBU, State and Federal Requirements*)

**4. General Manager’s Report – J. Bunch**

a. Financial Status – March 2023 – E. Chavez (V.P. /CFO PRESENTED MAR. 2023 FINANCIAL PERFORMANCE RESULTS. REFLECTED A CHANGE IN NET ASSETS OF APPROX. \$1.3M, \$0.2M LOWER THAN PRIOR YR. DRIVERS ARE MILD WEATHER RESULTING IN LOWER USAGE BUT MARCH USAGE PICKED UP SIGNIFICANTLY WITH PURCHASED POWER COSTS ALSO STARTING TO TREND LOWER. MARCH FYTD \$67.50/MWh, 2.6% LOWER THAN BUDGET. HAVE \$0.3M INTEREST EARNINGS THRU FMPA INVESTMENT PARTNERSHIP. MAR. 2023 FYTD CAPITAL EXPENDITURES - \$5.1M IN MAJOR AND \$4.3M IN ANNUAL PROJECTS. HALFWAY POINT IN FY, CURRENT ANNUAL CAPITAL FORECAST IS NOW \$22.3M VS. \$35.7M BUDGET. COMPARISON PURPOSE, SPENT \$20.5M PRIOR FY. LOWER SPENDS DUE TO ONGOING SUPPLY CHAIN CONSTRAINTS, RCVD. SOME NO RESPONSES TO BIDS, WITH SHIFTING OF AMI AND WAMS SELECTION PROCESS. NOW ADJUSTING PROJECTS AND BUDGET FORECASTS ACCORDINGLY. SLIGHTLY BIGGER LOSS THAN LAST YR. ON OPERATING INCOME, DRIVEN BY LOWER USAGES,

J. DAVENPORT, CHAIRMAN  
R. HAWES, VICE CHAIR  
L. CONRAD, SECY.-TREAS.  
J. SMITH, ASST. SECY.-TREAS.  
L. KELLY, JR., COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO  
D. SIMMONS, EXEC. MGR./CLERK

**AGENDA\*\*\***  
**REGULAR MEETING OF THE**  
**NEW SMYRNA BEACH UTILITIES**  
**TO BE HELD MONDAY,**  
**APRIL 24, 2023, AT 3:00 P.M.\***  
**200 CANAL STREET, DEBERRY ROOM,**  
**3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL**

(COVID PROTOCOLS – MTG. APPTS., MASKS OPTIONAL)

## **RESULTS OF REGULAR NSBU MEETING**

### **4. General Manager's Report – J. Bunch**

a. **Financial Status – March 2023 – E. Chavez (CONT.)**

**SLOW DOWNS AND INCREASED PURCHASED POWER. PURCHASED POWER HAS BEEN TRENDING DOWNWARD IN RECENT MONTHS. NOW GOING INTO SUMMER MONTHS WHERE VOLUMES WILL PICK UP AND PRODUCE INCREASED REVENUES. NAT. GAS PRICE DOWN TO \$2.31 MMBtu IN MARCH, EXPECTED TO STAY W/I THIS LEVEL NOW. HAD BEEN APPROX. \$8.00/MMBtu AT PEAK LAST YEAR. FPPCAC AT \$1.5M UNDER-RECOVERED POSITION, IMPROVED \$0.9M SINCE OCTOBER, TRENDING IN RIGHT DIRECTION, EXPECTED TO BE IN OVER-RECOVERED POSITION AT END OF 2023, INTO 2024. CONFIRMED NSBU CUSTOMERS BENEFITTED SIGNIFICANTLY FROM PRIOR OVER-RECOVERED POSITION/ RESERVE. USE OF OVER \$9.5M IN RESERVE FUNDS DURING PEAK COST PERIOD ENABLED A “SOFT LANDING” FOR THE PURCHASED POWER INCREASES.)**

b. **1<sup>st</sup> Half FY2023 Balanced Scorecard and Enterprise Metrics – J. Bunch (GM-CEO PRESENTED 1<sup>ST</sup> AND 2<sup>ND</sup> QUARTER UPDATES ON KPI'S. BRIEFLY COVERED METRICS RESULTS TO DATE FOR SAFETY & RISK, ELECTRIC RELIABILITY (BEST ½ YR. PERFORMANCE ON RECORD), WATER RESOURCES, CUSTOMER SERVICE (NUMEROUS NOTABLE IMPROVEMENTS. ADDED MANY ACHIEVED AFTER CLOSING C.S. OFFICE TO GENERAL WALK-INS. FRIENDLY, PERSONALIZED SERVICES CONTINUING), MATERIALS MANAGEMENT (MENTIONED HIGHER INVENTORY NECESSARY DUE TO SUPPLY CHAIN CONSTRAINTS), COST GOALS ON TARGET FOR ALL UTILITIES. ALSO COVERED H.R. AND INFORMATION TECHNOLOGY METRICS. AT CONCLUSION SUMMARIZED METRICS FOR MAR. '23 AND YEAR TO DATE DEPICT A LOT OF GREEN, ALL THINGS GENERALLY IN A GOOD PLACE)**

c. **Builder Developer Activity Summary – J. Couillard (DIRECTOR, ENG. & I.T., PROVIDED INFO. RE: DECLINING TREND OF NEW SINGLE-FAMILY UTILITY ACCOUNTS, WHICH SUPPORTS CURRENT HOUSING MARKET DECLINE. COMPARISON, 9-2018 TO 9-2022 AVERAGED 555 NEW SINGLE-FAMILY ACCTS. 10-2022 TO 4-2023, RCVD. 139 ACCTS. IF TREND CONTINUES, ANTICIPATE 35% DECLINE FY23 VS. FY22. CIAC FUNDING IS LOWEST SINCE FY2018. FY2022 WAS 350 DAYS, THIS YR. INCREASED TO ABOUT 375 AVG. DAYS FOR HOUSING COMPLETIONS. FY2018 WAS 150 DAYS - MORE THAN DOUBLED. NSBU VOLUMES TRACK CLOSELY WITH LOCALLY REPORTED REAL ESTATE SALES DATA. BUILDERS-DEVELOPERS SEEM TO BE DEVELOPING SMALLER PHASES AT THIS TIME.)**

d. **Informational Response – Planning for E.V. Charging – J. McMurray (DIRECTOR, STRATEGIC PROGRAMS PROVIDED HIGHLIGHTS OF NSBU'S E.V. CHARGING PILOT PROGRAM IN RESPONSE TO COMMS. SMITH'S INQUIRY. EXPLAINED NSBU'S SCOPE, UTILIZATION, INSTALLATION SITES, PLAN FOR GROWTH, KEY LEARNINGS AND FINANCIAL RESULTS. ALSO POSSIBILITIES OF FUTURE FUNDING AND DISSEMINATION RE: NSBU'S E.V. CHARGING SITES' AVAILABILITY TO PUBLIC)**



J. DAVENPORT, CHAIRMAN  
R. HAWES, VICE CHAIR  
L. CONRAD, SECY.-TREAS.  
J. SMITH, ASST. SECY.-TREAS.  
L. KELLY, JR., COMMISSIONER  
T. CLOUD, GENERAL COUNSEL  
J. BUNCH, GENERAL MANAGER/CEO  
D. SIMMONS, EXEC. MGR./CLERK

AGENDA\*\*\*  
REGULAR MEETING OF THE  
NEW SMYRNA BEACH UTILITIES  
TO BE HELD MONDAY,  
APRIL 24, 2023, AT 3:00 P.M.\*  
200 CANAL STREET, DEBERRY ROOM,  
3<sup>RD</sup> FLOOR, NEW SMYRNA BEACH, FL

(COVID PROTOCOLS – MTG. APPTS., MASKS OPTIONAL)

**RESULTS OF REGULAR NSBU MEETING**

**5. Commissioner Counsel’s Report – General Counsel (G.C. CLOUD REPORTED HB1331 AND SB1380 NOT GOING THRU LEGISLATURE. A LOT OF CITIES WEIGHED IN W/LOCAL LEGISLATIVE DELEGATION. BEST WAY IS TO HAVE CITY COMMISSIONS COMMUNICATE THEIR THOUGHTS AS REPRESENTATIVES OF THE ENTIRE CITY AND ALSO WHERE THE TRANSFER PAYMENTS GO. SOME SENATORS ALSO ASSISTED IN THIS ISSUE. NOTED GAINESVILLE HOWEVER DOES HAVE A LOCAL BILL WHICH PROVIDES FOR GUBERNATORIAL APPTS. OF THEIR UTILITY AUTHORITY. NOT GOOD POLICY, NOT CREATING GOOD REPRESENTATION FOR OUTSIDE CITY CUSTOMERS) (COMMS. SMITH COMMENDED G.C.’S REPORT FROM LAST NSBU MTG., ADDED EXPLAINED THE ISSUES VERY WELL)**

**6. Old Business**

**7. New Business**

**8. Possible Other Business - Time for Commissioners**

(COMMS. KELLY – COMPLIMENTED NSBU STAFF ON MANAGING THE MATERIALS AND BALANCING THE COSTS TO THE CITIZENS VIA FPPCAC / RESERVE. GREAT JOB AND GOOD FORECASTING. ALSO RE: NSBU CUSTOMER SERVICE IMPROVEMENTS)

(COMMS. SMITH – REQUESTED CLARIFICATION TO ADDRESS CONCERN RE: ALLOWANCE OF TIME FOR COMMS. TO TALK W/COMMISSIONERS DURING UPCOMING JT. MTG. COMMS. ALLOWED TO SPEAK ANY TIME DURING JT. MTG. AND ITEM 5.: ADDIT. JT. TOPICS ON AGENDA, INCLUSIVE TOWARD ALL COMMS. THE FINAL JT. MTG. AGENDA PACKAGE INC. CLARIFICATION NOTE UNDER ITEM 1)

(COMMS. HAWES – COMMENTED WHILE ON RECENT VACATION INTERESTING TO SEE ST. JOHNS U.S. VIRGIN ISLANDS UTILITY INFRASTRUCTURE INCLUDES FIBERGLASS UTILITY POLES, WATER CAPTURED IN CISTERNS, AND DESALINIZATION PLANTS)

(CHAIRMAN DAVENPORT - EXPRESSED APPRECIATION FOR NSBU’S IMPROVEMENTS, TRANSPARENCY AND METRICS MEASUREMENT – RUN LIKE A WELL-OILED MACHINE)

**ADD-ON (8-a) GM-CEO – REVIEW OF TOPICS LISTED ON 4-27-23 JT. CITY/NSBU MTG. AGENDA – (GM-CEO BRIEFLY COVERED AGENDA TOPICS LISTED ON JT. MTG. AGENDA. INDICATED HAD MTGS. AND PHONE CALLS WITH CITY MGR. TO PROVIDE APPROX. SIX TOPICS BELIEVED TO BE OF INTEREST TO BOTH COMMS. SOME TOPICS W/B UPDATES AND REVISITING OF ITEMS DISCUSSED DURING LAST JT. MTG. (HELD 2-24-22). WILL INCLUDE PRESENTATIONS AND DISCUSSIONS DURING MTG. THEN WILL OPEN UP ON ITEM 5., PROVIDE OPPORTUNITY TO BRING UP ANY ADDITIONAL TOPICS FROM EITHER COMMISSION)**